

TOWN OF PRINCETON MA  
Princeton Advisory Committee  
Meeting Minutes  
October 19th, 2017

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AC members in attendance: John Shipman, George Handy, Jimmy O'Coin, Don Schoeny, Bill Lawton, Wayne Adams  
AC members absent: Judy Dino  
BOS and TA in attendance: Jon Fudeman, Ritchie Bisk, Edie Morgan, Nina Nazarian

### **Advisory Committee Agenda**

- Joint Meeting with BOS to Discuss FY19 Budget Process and Kickoff

Meeting started at 5:00 PM

### **Meeting Minutes**

- Budget Guidance was discussed
  - Decide on Level Service or Level Budget
    - Department heads to project impact if there were cuts and opportunities if there were additional funds
    - Interactive discussions to review needs, service levels, different ways to get the services delivered (e.g. outsourcing, regionalization)
  - 5 year Capital Plan Requests
  - Benchmark Police and Highway
    - Set-up informal meetings with Police Chief and Highway Dept Head
    - Wayne volunteered to participate in meetings
    - John request AC volunteers to meet with other town Police and Highway Departments
  - Feb 2017 AC to BOS memo discussion
    - 3% recommended reduction in non-school operating expenses; the net amount to be set aside for future facilities construction/renovation (and not repairs). Estimated at \$150K. The guidance was not acted on.

Session adjourned 6:45 PM

### **Upcoming AC meetings**

None posted

### **Handouts and Referenced Documents**

- FY2018 Town of Princeton memo to Dept Heads for Budget Planning worksheet completion
- FY2018 suggested framework for Capital Planning Requests

Minutes recorded by Wayne M. Adams, AC Member